**RISK ASSESSMENT**

**Risk Assessment   
  
PART 1 – Your Details**

1. **Your name: Hannah Padden / The Glitterbox**
2. **Title of Your Installation or Activity or Area: THE GLITTERBOX FACE PAINT & GLITTER ART**

**PART 2 - Brief Method Statement**

A method statement is simply a walk through of how you will be setting up your project or activity and how it will then operate during the event. Please give a brief description of what will be happening:

1. **Preparation: SETTING UP PAINT & GLITTER KITS 30 MINUTES SETUP TIME BEFORE PERFORMANCE BEGINS.**
2. **During the event: FACE PAINTING & GLITTER FOR GUESTS. KEEP KITS CLEAN AND TIDY AND AT ALL TIMES. IF AN ARTIST HAS TO BREAK FOR A DRINK OR GO TO THE BATHROOM 1 ARTIST MUST REMAIN ON THE FLOOR AT ALL TIMES. A 1x10 MINUTE BREAK PER ARTIST EVERY 3 HOURS IS THE RECOMMENDED MINIMUM.**
3. **Strike: PACK AWAY EQUIPMENT WITH CARE & OUT OF VIEW OF GUESTS.**

**PART 3 - Risk Assessment**

A risk assessment is putting down in writing the common sense you use to make your installation or activity safe.

**The** **Following Terms will be used**

Hazard: This is an item or activity that could potentially cause harm.

Risk: What harm would the hazard produce. (Note there could be several risks)

Control Measures: What measures are taken to eradicate or minimise the risk. What are you doing to make it safe?

**Think through** all the things at your installation, activity or action camp that could cause harm: trip hazards, moving parts or vehicles, props or displays. What would be the risks if it rains very hard? What will happen during night times of darkness? Do people have to lift or climb? Can anything catch fire?

**NOTE** – We require you to mention any electricity, fuel or fire that is being used as a “hazard”

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| **Hazard**  (what can cause harm) | **Risk**  (what is the harm could it cause?) | **Control**  (what will you do to make the hazard safe?) |
| COSMETICS | SKIN REACTIONS | BE VIGILANT ABOUT VISIBLE SKIN CONDITIONS |
| TOOLS AND EQUIPMENT | INJURY TO THE FACE OR BODY | ENSURE TOOLS OF THE TRADE ARE USED WITH CAUTION NEAR THE FACE AT ALL TIMES |
| CONTAMINATION OF PRODUCTS | BACTERIA SPREADING FROM PERSON TO PERSON | ENSURE ALL PRODUCTS AND TOOLS ARE KEPT CLEAN AND WATER IS FRESH |
| POSTURE | INJURY PRIMARILY TO THE BACK BUT ALSO TO OTHER PARTS OF THE BODY | ALL ARTISTS MUST TAKE TIME TO CONSIDER PAINTING POSTITIONS FOR OPTIMUM HEALTH |

If you have more hazards, please add rows or list them below.